

Name of meeting and date: Corporate Governance and Audit Committee
 Friday 8th May 2009

Title of report: Revisions to Contract Procedure Rules (CPRs)
 and Financial Procedure Rules (FPRs) 2009

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Is it in the Council's Forward Plan ?	Not applicable
Is it eligible for "call in" by Scrutiny ?	Yes
Cabinet member portfolio	Corporate (Cllr M Khan & Cllr K Pinnock)

Electoral [wards](#) affected and ward councillors consulted: All

Public or private: Public

1. Purpose of report

This report is to consider if changes to CPRs and FPRs are necessary.

2. Key points

1. This report recommends a number of changes to CPRs and FPRs.
2. In respect of CPRs, the changes recommended are; require adherence to the Purchasing Policy and Procurement Strategy of the Council (introduction), require the Procurement Manager to control the placing of EU notices (2.3), amend slightly the text relating to sustainability and whole life costing, (2.9) require consideration of collaboration in procurement with other public bodies (2.10), provide some discretion (for the Procurement Manager) to decide not to advertise contracts unlikely to attract cross EU interests (4.9), require the Head of Legal Services to ensure that appropriate notices of intention to award contracts are placed under the requirement of EU rules (5.9c), and clarifies that the value of outsourcing of work performed currently in house requires Cabinet approval if the value exceeds £100,000 per annum (8.5). Supplies for outside bodies are recommended for inclusion ,

in addition to council procurements, below £50,000 in the scope of items that can be ordered by Heads of Service. (13.1)

3. Minor recommended changes to FPRs reflect changes to the period of capital investment planning to 5 years (3.4), and relating to the authority of the Director of Finance to apply for as well as accept grants (4.10), and some correction of titles.

3. Implications for the Council

These amendments change FPRs to reflect current practice. The amendments to CPRs are recommended to improve the level of control and EU compliance whilst reducing bureaucracy.

4. Consultees and their opinions

Director of Finance and Legal Services

5. Officer recommendations and reasons

The Corporate Governance and Audit Committee agree that Annual Council be recommended to make the changes to CPRs and FPRs as described.

6. Cabinet portfolio holder recommendation

Not applicable.

7. Next steps

Annual Council incorporates these recommended changes in the CPRs and FPRs.

8. Contact officer and relevant papers

Martin Dearnley Tel: 01484 22(860)1133

Revised reports attached

Background Papers:

Contract Procedure Rules/Financial Procedure Rules June 2008